

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held an Organizational Meeting on the 5<sup>th</sup> of January 2012 in the Catherine D. Milligan Community Room.

A. Appointment of President Pro Tem – Dan Murray

The meeting was called to order by the President Pro Tem at 6:30 pm.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE FOR NEW/RETURNING BOARD MEMBERS – Jerome Kearns and Balena Shorter – given by Mr. Murray

ROLL CALL – Present: Mr. Kearns, Mr. Nuss, Dr. Morris, Mr. Murray & Mrs. Shorter  
Absent: None

Also present: Mr. Otten, Mrs. Lane, Mr. Lewis, Mr. Martin & Mrs. Wildow  
Mr. Clemmons arrived at 7:00 pm.

12-01 ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION  
FOR 2012 (ORC 3313.14)

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Dr. Morris nominated Mr. Kearns for President.

MOTION – Moved by Dr. Morris to close the nominations.

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None

President Pro Tem, Dan Murray, declares Jerome Kearns as the elected President of the Fairfield Board of Education for 2012.

B. Oath of Office for the President – given by Mr. Murray

C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.

D. President presides from this point forward.

12-02 ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2012 (ORC 3313.14)

Mr. Kearns nominated Mr. Murray for Vice President.

MOTION – Moved by Dr. Morris to close the nominations.

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

President, Jerome Kearns, declares Dan Murray as the elected Vice President of the Fairfield Board of Education for 2012.

B. Oath of Office for the Vice President – given by Mr. Kearns

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

12-03 ESTABLISH 2012 MEETING DATES/ESTABLISH BOARD SERVICE FUND FOR 2012/ APPROVE THE RENEWAL AND/OR PURCHASE OF POSITION/PERFORMANCE BONDS FOR BOARD MEMBERS, SUPERINTENDENT, ASSISTANT SUPERINTENDENTS & TREASURER/APPROVE STANDING AUTHORIZATIONS FOR 2012/APPOINTMENTS TO OHIO SCHOOL BOARD ASSOCIATION AND CITY COMMITTEES

MOTION – Moved by Mr. Murray to approve the following:

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2012 meeting date, time and place (ORC 3313.15)

1. Date: 1<sup>st</sup> and 3<sup>rd</sup> Thursdays each month

2. Time: 6:30 PM

3. Place: Catherine D. Milligan Community Room, FHS

B. Consider establishment of a Board service fund for 2012 in the amount of \$12,427 (ORC 3315.15).

C. Recommend renewal and/or purchase of Position/Performance Bonds for Board Members, Superintendent, Assistant Superintendents, and Treasurer as required by Ohio Law in the amount of \$20,000.00 each.

D. Recommend approval of the following standing authorizations for 2012:

1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
2. Authorize the Treasurer to invest inactive funds whenever funds are available.
3. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
4. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
5. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's officer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

6. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
7. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
8. Authorize the Treasurer to utilize the legal firm of Peck, Shaffer, and Williams when fiscal legal opinions are required.
9. Authorize the Curriculum Director and the Assistant Superintendent for Business to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
10. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
11. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

12. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

E. Appointments to OSBA and City Committees

1. Legislative Liaison to OSBA/Federal Relations Network to be discussed at Board Retreat
2. Parks and Recreation Board Dick Wood
3. Planning Commission Mark Morris
4. Butler Tech Board of Education Dan Murray
5. Student Liaison to be discussed at Board Retreat

(Any of items "A" through "E" may be voted upon separately at the request of any Board member.)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

PRESENTATIONS

The Board was recognized for Board Recognition Month.

- A. West Elementary Showcase – Kagan Cooperative Learning - Kim Wotring, Principal  
Linda Glass & Sara Preda, teachers at West
- B. Annual Financial Audit – Kerry Roe, Partner - Clark Schaefer Hackett
- C. Race to the Top – Tim Adams  
Mr. Adams gave an update on the Race to the Top grant.

COMMUNICATION - None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

12-04 RESIGNATIONS/EMPLOYMENT

MOTION – Moved by Mr. Murray to approve the following:

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Certificated – Mr. Martin

1. Resignations

- a. David Cook, Senior High, Baseball, Reserve Assistant (effective for the 2011-12 school year; for personal reasons.)
- b. Carol Falk, Middle, Health  
(effective at the end of the day on February 29, 2012; for retirement purposes)
- c. Lee Ann Hieber, East, 1st grade  
(effective June 1, 2012; for retirement purposes)
- d. Lynne Niemiller, Middle, Language Arts  
(effective April 1, 2012; for retirement purposes)
- e. Sue Sharp, West, 3rd grade  
(effective June 1, 2012; for retirement purposes)

2. Employment

- a. Extracurricular 2011-12

**Senior High**

Michael Berkemeier, Volleyball, Varsity Head, Boys  
Emily Breitholle, Softball, Assistant  
Dave Meiser, Track, Assistant  
Mike Morgan, Tennis, Boys Assistant  
Bill Muhn, Track, Assistant  
Robert Quatkemeyer, Baseball, Reserve Assistant  
Julie Schumacher, Volleyball, Boys Assistant  
Alexa Thompson, Softball, Reserve Assistant  
Andrew Tyahur, Volleyball, Boys Assistant

**Freshman**

Gretchen Angel, Softball  
Bernard Caldwell, Track  
George Einsfeld Jr., Volleyball, Boys

- b. Substitute Teachers

Michael Andrews  
Susan Heidel  
Laura Jacob  
Kristin Kluesener  
Jeffrey Moore

Marvin Selonke  
A. Goeffrey Stevens

(All recommendations are for the 2011-2012 school year at a rate of \$80.00 per day.)

c. Volunteer

David Cook, Senior High, Baseball Volunteer  
Cathy Ogilvie, Middle School Diving Coach Volunteer  
Robby Price, Senior High, Baseball Volunteer  
Burt Roberts, Freshman, Baseball Volunteer  
Ken Stewart, Senior High, Baseball Volunteer

(The above-noted person is recommended for approval as volunteer coach for the 2011-2012 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

12-05 LEAVES OF ABSENCE/ RECALL FROM REDUCTION IN FORCE

MOTION – Moved by Dr. Morris to approve the following:

B. Personnel – Classified – Mr. Lewis

1. Leaves of Absence

- a. Michael Furginson, Freshman, Custodian  
(January 1, 2012 through January 31, 2012; extension of unpaid Workers Compensation)
- b. Bonnie Smith, Middle, Cook  
(January 3, 2012 through January 15, 2012; unpaid Workers Compensation)
- c. Sandra Taylor, Transportation, Chauffeur  
(January 1, 2012 through April 1, 2012; extension of unpaid personal medical)
- d. Janet Watts, Transportation, Educational Assistant  
(December 22, 2011 through January 11, 2012; extension of unpaid Workers Compensation)

2. Recall from Reduction in Force
  - a. Kristina Morris, Transportation, Bus Driver  
(effective January 5, 2012; for a replacement position)
  - b. Maria Smith, Transportation, Bus Driver  
(effective January 2, 2012; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Nuss  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None

C. Item for Board Discussion

1. 2012-2013 School Calendar – Roger Martin

Board discussion:

Mr. Nuss asked if any changes could be made to final exam dates.

Mrs. Shorter would like to explore having the full week off at Thanksgiving.

2. 2012-2013 Program of Studies and Student Fees – Lani Wildow

12-06 APPROVAL OF A MAINTENANCE AGREEMENT WITH DEBRA-KUEMPEL TO SUPPLY COMPREHENSIVE MAINTENANCE SERVICES TO THE MECHANICAL EQUIPMENT OF THE FAIRFIELD CITY SCHOOL DISTRICT BEGINNING DECEMBER 16, 2011 THROUGH AUGUST 31, 2014.

MOTION – Moved by Dr. Morris to approve the following:

D. Other Items for Board Action

1. Recommend approval of a maintenance agreement with Debra-Kuempel to supply comprehensive maintenance services to the mechanical equipment of the Fairfield City School District beginning December 16, 2011 through August 31, 2014. (This is a correction to the ending date of the contract from the December 15, 2011 board meeting.)

SECOND – Seconded by Mr. Nuss  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None

12-07 APPROVAL OF FISCAL YEAR 2013 TAX BUDGET/APPROVAL OF ANNUAL MEMBERSHIP WITH THE OHIO SCHOOL BOARD ASSOCIATION FOR JANUARY 2012 - DECEMBER 2012.

MOTION – Moved by Mr. Murray to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the Fiscal Year 2013 Tax Budget that will be submitted to the Butler County Auditor’s Office.
- B. Recommend approval of the annual membership with the Ohio School Boards Association for January, 2012 – December, 2012.

SECOND – Seconded by Mr. Nuss  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None

COMMITTEE REPORTS

- A. Butler Tech – Dan Murray  
The Butler Tech Organizational Meeting is scheduled for January 10, 2012.
- B. Fairfield Planning Commission – Mark Morris – No report.

ANNOUNCEMENTS

January 16, 2012 - Martin Luther King, Jr. Day – No School  
January 21, 2012 - Board Retreat, 8:30 AM, District Office Large Conference Room

BOARD MEMBER COMMENTS

Mrs. Shorter  
She stated that it is a pleasure to serve on the Board again.

Mr. Murray  
He wished everyone a Happy New Year. He congratulated Jerome Kearns & Balena Shorter.

Dr. Morris  
He congratulated Balena Shorter and Jerome Kearns.



BOARD MEMBER COMMENTS (cont.)

Mr. Nuss

He thinks that this will be a great year.

Mr. Kearns

He wished everyone a Happy New Year.

He stated that he is honored and pleased to serve as Board President this year.

12-08 EXECUTIVE SESSION

MOTION – Moved by Mr. Murray to recess to Executive Session at 7:56 pm to discuss the following:

- Employment and Compensation of Personnel 121.22 (G) (1)
- Property 121.22 (G) (2)
- Court Action 121.22 (G) (3) – Pending or Imminent Litigation
- Confidential Matters 121.22 (G) (5)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 8:29 pm.

12-09 ADJOURNMENT

MOTION – Moved by Mr. Nuss to adjourn the meeting.

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 8:31 pm by the President, Mr. Kearns.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer